



Regular Meeting of the Longmeadow Board of Park Commissioners
Monday February 11, 2019
Greenwood Meeting Room COA
Longmeadow, MA 01106

Present: Chair Horowitz, Vice Chair Rakas, Commissioners Jeff Rintoul, Andrew Berke, Director Jarvis and Assistant Director Cristina Judd

Absent: Commissioner Russel

- I. Public Participation-** No one from the public was present.
- II. Approval of the January 22, 2019 Meeting Minutes-** A motion was made by Vice Chair Rakas to accept the January meeting minutes, seconded by Commissioner Rintoul. The motion was carried unanimously.
- III. Community Preservation Committee Update-** Commissioner Rintoul provided an update for the Board on the different projects that were funded, and those that were not.
- IV. Parks & Recreation Department Financials-** Director Jarvis updated the Board on the department's financials. She reported that the programs are trending well and the financials are looking healthy. The spring and summer edition of the departments brochure is in its last stages and will be available online March 1st and available in print the 3rd week of March. Director Jarvis also shared that the department is planning the fishing derby again this spring and that she wrote and received a grant for a summer concert with children's entertainer Roger Tinknell.
- V. Old Business**
 - a. **Wolf Swamp Fields** –Director Jarvis reported that the project will be on the warrant for Town Meeting.
 - b. **Russell Ball Wall status-** Director Jarvis provided an update that the group has just about met their goal for the project; she will send the Board an update when the goal is reached.
 - c. **ADA Bliss Park-** Work is slated to be complete by June 30. The Town Engineer is working as project manager.
 - d. **Greenwood COA Construction-** Director Jarvis reported that the next meeting regarding construction will be held in the beginning of March. She has drafted a letter for parents and staff to make them aware of the plan for the construction and the procedures for programs at the facility during this time.
- VI. New Business**
 - a. **Upcoming Department events-** Director Jarvis reported that the Fishing Derby will be held on April 27th this year and planning has already begun for the event.
- VII. Announcements-** The next meeting of the Park Board of Commissioners will be on Monday March 18, 2019 at 6pm at the Community House.
- VIII. Adjournment-** A motion to adjourn was made by Commissioner Rintoul and seconded by Vice Chair Rakas. Motion carried unanimously.

Meeting was adjourned at 7:40pm.

Respectfully submitted,
Cristina Judd, Recording Secretary