



Regular Meeting of the Longmeadow Board of Park Commissioners
Tuesday, September 10, 2019
Greenwood Center- Meeting Room COA Wing
Longmeadow, MA 01106

Present: Chair Rakas, Vice Chair Horowitz, Commissioner Berke, Commissioner Rintoul, Director Jarvis, Assistant Director Judd. Select Board Members Marie Angelides and Marc Strange were in attendance.

- I. Public Participation-** Peter Landon of 5 Meadowbrook Road.
- II. Approval of the July 31, 2019 Meeting Minutes-** A motion was made by Commissioner Rintoul to accept the July meeting minutes, seconded by Vice Chair Horowitz. The motion was carried unanimously.
- III. Community Preservation Committee Update-** No report
- IV. Parks & Recreation Department Financials-** Director Jarvis updated the Board on the department's financials. She also discussed working with DPW on encumbering funds on mutual projects such as guardrail at Bliss Park as well removal of large pine trees at Bliss Park that could pose a threat of falling into the pool. Director Jarvis will notify the Save Our Parks group of the intent to remove the trees. Director Jarvis reported that the summer camps ended successfully and the Daycare enrollment is trending well and the School Age Program enrollment is high with some programs already at the maximum enrollment.
- V. Old Business**
 - a. **ADA Bliss Park-** This discussion occurred during the financial discussion (item IV).
 - b. **Greenwood COA Construction-** Director Jarvis reported that she receives weekly updates regarding the project progression, which is moving along on schedule.
 - c. **Town Field Inventory-** Tabled until after the Wolf Swamp task force has been initiated.
 - d. **Park Board Opening-** There are no applicants for the (1) opening at this time.
 - e. **Open Space Plan-** The PVPC contract was created and awaits the Interim Town Manager's approval to being the process.
- VI. New Business**
 - a. **Wolf Swamp Fields** – Director Jarvis will initiate a meeting with the Baseball and Little League representatives, Select Board Member Marc Strange and the Park Board to discuss the needs of the two programs to determine the next steps in forming the Wolf Swamp Project Task Force.
 - b. **Stakeholder meeting for CPC Landscape Plan for Bliss and Laurel Parks-** on September 26, 2019 there will be review of the master plan for Bliss and Laurel Park, the Park Board is invited in addition to the Conway School, Tree Committee and Save the Parks Committee.
 - c.
- VII. Announcements-** Next meeting of the Board of Park Commissioners will be a joint meeting with the Select Board on October 1, 2019 at 6pm in the Greenwood Center Council on Aging Meeting Room.
- VIII. Adjournment-** A motion to adjourn was made Commissioner Rintoul and seconded by Chair Rakas. Meeting was adjourned at 7:36pm.

*Respectfully submitted,
Cristina Judd, Recording Secretary*